

THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING
August 31, 2017

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.
Date: August 31, 2017
Place: Conference Room
Technology Solutions Group
1026 Canal Street
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman
Brian Hudson
Gary Lester

Others in attendance were:

Dawn Encarnacion	Sharon Tatman
Peggy Irwin	LeAnne Yerk
Randy McDaniel	Bill Zwick
Gina Ritch	

Dr. Lester called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on August 31, 2017. Dr. Lester announced a quorum of the Directors was present and that the meeting could proceed.

PUBLIC COMMENTS

NONE

CONSENT ITEMS

Dr. Lester presented the minutes of the July 27, 2017 regular meeting and **UPON A MOTION** made by Mr. Borrowman and seconded by Mr. Hudson and the unanimous consent of all Board members present, the Board approved the minutes of the July 27, 2017 meeting.

INFORMATION REPORTS

FINANCIAL REPORT: The Villages advanced (checks written) \$1,550,000 to the Charter School and made no contributions in July. The Consolidated Statement of Revenue and Expenditures shows a net loss of \$1,082,243 as of July 31, 2017.

Donations/Miscellaneous Revenue:

There were no significant donations received in July.

Athletics:

The Villages made no contribution to Athletics for the month of July. The Athletics Department had a net income of \$42,828 before salaries/benefits and a net income of \$32,745 after AD & AD Secretary salaries/benefits for the month of July.

Consolidated Entity/Entire Charter School:

At July 31, 2017, the total expenditures for the charter school as a whole were under budget by 25.0%; therefore reducing the amount of Villages Contributions needed.

ENROLLMENT UPDATE: Mrs. Tatman reported that enrollment is going well. There are currently 13 students on the waiting list. The high school is under their projected numbers given to the state. The elementary and middle school are over their projected numbers given to the state.

OLD BUSINESS

VCS EVALAUTION SYSTEM: Dr. McDaniel presented the Board with the changes that were made to the Evaluation System since the Board approved it in June. The changes were required due to an update within the online evaluation software (iObservation).

UPON A MOTION by Mr. Hudson and seconded by Mr. Borrowman and with the unanimous consent of all Board members present the Board approved the VCS Evaluation System.

VCS SAVINGS PLAN RESOLUTION: Dr. McDaniel presented the board with the VCS Savings Plan Resolution # 2017-3 because of a change to the membership of the Villages Charter School, Inc. Employees Savings Plan Committee.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson with the unanimous consent of all Board members present the Board approved the VCS Savings Plan Resolution.

BUDGET AMENDMENT #2: Mrs. Ritch presented the General Fund Budget for the 2016-2017 School Year. This amendment is to true up revenue and expenditures for the year to actual.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson with the unanimous consent of all Board members present the Board approved the Budget Amendment #2.

NEW BUSINESS

“OUT OF FIELD” TEACHERS: Mrs. Tatman presented the board with a list of teachers that are teaching in a position which is considered out of their field.

UPON A MOTION by Mr. Hudson and seconded by Mr. Borrowman and with the unanimous consent of all Board members present the Board approved the “Out of Field” Teachers.

“ESOL OUT OF FIELD” TEACHERS: Mrs. Tatman presented the board with a list of teachers that are teaching in an ESOL position which is considered out of their field.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present the Board approved the “ESOL Out of Field” Teachers.

FACILTY USE AGREEMENTS: The Villages Soccer Club, Girl Scout Troup #43918 and Buffalo Wrestling Clubs are requesting use of the VCS facilities.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson and the unanimous consent of all Board members present the Board approved the Facility Use Agreements with the recommended changes.

TVLLC SETTLEMENT AGREEMENT: Dr. McDaniel presented to the board the final settlement agreement and release for the Villages Life Long Learning Center.

UPON A MOTION BY Mr. Hudson and seconded by Mr. Borrowman and the unanimous consent of all Board members present the Board approved the TVLLC Settlement Agreement.

HUMAN RESOURCES

HUMAN RESOURCES TRANSACTIONS: Dr. Lester confirmed everyone had reviewed the personnel transactions report and approved the rest of the HR transactions.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

BOARD MEMBER REPORTS

NONE

OTHER CONSIDERATIONS

NONE

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson the meeting was adjourned at 4:26 p.m.

Respectively submitted,
Dawn Encarnacion